

## **PUBLICATION GUIDELINES**

### **PUBLICATION RULES**

The proposed articles for publication in *Geograph. Digital Magazine for Students of Geography and Social Sciences* (<http://web.ua.es/revista-geografos-giecryal>) must be original and unpublished and be prepared so inevitable in undergraduate, master's and doctorate in geography and other social sciences universities in Spain, Europe and Latin America. May not be used in any articles written by professors and researchers who have completed their university studies.

These articles are written in Castilian, Catalan, Galician and Portuguese, besides being required for a summary of their key words the language of the text, in English and in Castilian in the event that the article is written in a language other than this one.

### **INTRODUCTION AND SCOPE**

The proposed texts will have a length between 25 and 30 A4 pages, single spaced with no paragraph indents and double space between them. The typology of the letter will be Times New Roman with a size of 12 points, although the footnotes page will have a smaller size: 10 points. The titles and sources of the tables, figures and photographs will also have a size of 10 points.

Where approved by the drafting committee may publish articles of lesser extent in the form of notes or personal reflection on critical any fact, circumstance or geographical phenomenon of special significance, socioeconomic, environmental, cultural or political.

The title of the item must be centered in capital letters, bold and underlined. Below, and focused but bold face (or italic or bold), will write the full name of author or authors, the studies performed, the university town of affiliation, city, country and email. All these data will be provided in Times New Roman 12 points).

The authors seek to make only three levels of subdivision of the text. Always with the letter of the same type and size (Times New Roman 12 points), the first level of the entries are written in bold capital letters, the second with lowercase letters and bold and the third with italics. Therefore, the bold only be used in the first two levels of subdivision and titles of tables, figures and photographs. Should be excluded in the remaining text. For its part, the italics are used in the third level of subdivision of the text and in titles of books or magazines. Can also be used when referring to a term in another language or when reference is made to any term or concept you want to highlight.

The abstracts shall be led by " **SUMMARY** ", " **RESUMO** "" **RESUM** "" **ABSTRACT**", as appropriate, and aligned to the left of the text. The letters are the font Times New Roman 12 point, uppercase and bold. It is recommended that the summaries contain between 100 and 200 words.

At the end of each abstract will be included in tiny, round and also on the left aligned keywords. For example: **Keywords:** Agriculture, environment, sustainability. **Keywords** go bold, but the words in question are written round. It is desirable that these keywords will not exceed the number of five and not less than three.

## **STRUCTURE OF THE ARTICLE**

- Title Article.
- Full Name of the author, her studies, center affiliation, city, state, county or province, country and email.
- Summaries (in the same language Text in English and Castilian, if applicable) and keywords.
- Text of the article with tables, figures and photographs, if applicable.
- Value Cited by alphabetical order the first author's surname.

## **TABLES, FIGURES AND PICTURES**

The tables, figures (graphs, maps, drawings) and photographs should be numbered consecutively with Arabic numerals. The letters are the font Times New Roman 12 points. Thus, **Table 1 Table 2 , Table 3 Figure 10 Photo 32** , etc.. Iran always lowercase, bold and focused taking into account the body of the table or image. They may also be inserted into the body of the article, referring to them in the text explicitly. For example: "See the **Table 3**" or similar. **The following include the title of the painting, drawing or photograph, also in bold and lowercase letters and Times New Roman size 12.**

At the bottom of the table, figure or photograph shall show the font used with a font size 10 point and Times New Roman. So Source: Economic Commission for Latin America and the Caribbean or Source: FAO. The lyrics of the sources is round and used only when the source emphasis is the title of a book, journal, report or monograph. When the font used has been appropriated by the author shall be stated at the end of it the legend: Own, in bold face (or bold or italic) of size 10. So Source: FAO. Own production.

In the case of a photograph shall include the source if the image has been reproduced in a publication, report or official document. If on the contrary has been taken by the author, it is necessary that the bottom of the photograph showing the author's name and the month and year of image acquisition. Thus, Author: Pedro Pérez Pérez (April 2011). The characteristics of the letters are the same as in the case of a conventional source. It is desirable that the photograph are in JPG format.

## NOTES AND REFERENCES

The references to authors in the text accompanied by an explicit reference then added in parentheses (author's name, year of publication and, if applicable, the page or pages). For a quote, then the text should add this reference in parentheses, which must include the page or pages cited).

Example:

(...) Harvey attacks positivism, idealism and phenomenology, because they ignore the role of elites in a society manipulating the structure (...) (Estébanez, 1982).

(...) E. Leff (1998, p. 214) argues that integrated and sustainable use of ecosystems poses a clear conflict between the exploitation of nonrenewable resources and the biotic resources of an ecosystem (...).

(...) "provincial division represents an attempt to homogenize the territory so that each administrative division could be governed from the provincial capital and the entire surface easily achieved in a day's journey" (Capel, 1983, p. 68).

When the author refers to a parenthesis not necessary to put the initial of the name (Capel, 1983), but it is desirable to do so when cited outside the parentheses. For example: In the opinion of E. Leff (1998, p. 214) or H. (...) Capel (1983, p. 68) believes that the provincial division (...).

As already mentioned, the end of the article if it should be noted in alphabetical order by surname of the author's bibliography Full references used. In the case of a repeat of an author, will be in chronological order, including the reference first oldest and the most recent past.

Given the variety of existing rules at the time of referring the references used in research work, the editors of the magazine *Geographos* we choose to follow the criteria of *Scripta Nova. Electronic Journal of Geography, Social Sciences* and other magazines of the site *Geocriticism*, published by the Department of Human Geography at the University of Barcelona, since they are based on the UNE 50-104-94, corresponding to ISO 690. A summarized version of these rules may be at the following address: <<http://www.ub.es/geocrit/b-normes.htm>>.

For the citation of electronic resources service also inspiration on how to proceed in the collections of the site *Geocriticism*. In this regard, see the following website: <<http://www.ub.es/geocrit/sn-norm.htm>>.

You can also consult the paper entitled *How to cite electronic resources* that Assumpció Estevill and Christopher Urban developed in 1997 <<http://www.ub.es/biblio/citae-e.htm>>.

## **SHIPMENT OF ITEMS**

The items are always sent to the editor of the magazine and in digital format. The best way is through an attachment in an email to the following address: [ja.segrelles@ua.es](mailto:ja.segrelles@ua.es)

If the file is rejected by the server e for exceeding the allowed capacity, you may send it on CD or DVD to the address below:

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## **EVALUATION OF ARTICLES**

The articles sent to *Geograph. Digital Magazine for Students of Geography and Social Sciences* will be reviewed first by the director, secretary or any member of the editorial board, usually one more akin to the subject. Then the original will be sent to two anonymous reviewers chosen among researchers of the advisory board more thematic affinity. In the event that the views of these two anonymous reviewers are conflicting as to the appropriateness of publishing or not the article be sent to a third party. Of course, this protocol does not preclude recourse to other evaluators outside the advisory council when the issue studied in the article so dictate.

The evaluators may agree to publication of an article without reservations, but they can also recommend certain amendments are made therein. In this case, the magazine article send you back to the originator to have them carried out.

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